

# WASHINGTON TOWNSHIP BUILDING PERMIT APPLICATION

**IMPORTANT - Applicant instructions:** For all applications complete and or mark parts 1, 2, 3, 4, 5, 6 and 7. Parts 8, 9 and 10 are for department use only.

App. Date \_\_\_\_\_ Permit Number \_\_\_\_\_ Type of permit;  building,

other (explain) \_\_\_\_\_

Parcel Number \_\_\_\_\_ Building Type  residential,  commercial

## Part # 1 PROPERTY INFORMATION

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Part # 2 OWNER INFORMATION

First Name \_\_\_\_\_ Last name or Business name \_\_\_\_\_

Street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## Part #3 CONTRACTORS INFORMATION

Architect/Engineer \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Phone # \_\_\_\_\_

General Contractor \_\_\_\_\_ Pa. Reg Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Phone # \_\_\_\_\_

Electrical Contractor \_\_\_\_\_ Pa. Reg Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Phone # \_\_\_\_\_

**Part # 4 IMPROVEMENT TYPE**

New construction  Addition  Alteration  Repair/replacement

New projects include construction information, drawings with measurements. (see example)

Change of use (explain) \_\_\_\_\_  other (explain) \_\_\_\_\_

Building improvements Value \$ \_\_\_\_\_  Actual  Estimated

**Part # 5 PROPOSED USES**

Residential  Storage  Business  Assembly  Factory  Educational  Institutional  Other

Living area \_\_\_\_\_sq.ft. Garage area \_\_\_\_\_sq.ft. Building area \_\_\_\_\_sq.ft.

**Part # 6 TRADE INSPECTIONS REQUIRED**

Building:  Y  N Structural type \_\_\_\_\_ Number of rooms \_\_\_\_\_

Electrical:  Y  N Service size \_\_\_\_\_

Plumbing:  Y  N Number of bath rooms \_\_\_\_\_

Mechanical:  Y  N Type of heating \_\_\_\_\_

Other:  Y  N Type \_\_\_\_\_

**Part # 7 CERTIFICATION**

I certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make application as their authorized agent and I agree to conform to all the applicable laws of the State of Pennsylvania and the local municipality. In addition if a permit for the work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit during normal business hours to enforce the provisions of the Pennsylvania Uniform Construction Code Act, # 245 of 1999 and any appendix amendments.

Signature of applicant \_\_\_\_\_ Date: \_\_\_\_\_

Address \_\_\_\_\_

Phone number, land line \_\_\_\_\_ Cell \_\_\_\_\_

Part # 8 PROJECT DOCUMENTS SUBMITTED

Architectural ( ) Structural ( ) Mechanical ( ) Electrical ( ) Job Specifications; Sprinkler ( ) Other ( )

Part # 9 PROJECT DOCUMENTS SIGNED AND SEALED

Architectural ( ) Structural ( ) Mechanical ( ) Electrical ( ) Job Specifications; Sprinkler ( ) Other ( )

Part #10 VALIDATIONS

Total sq.ft. Of living area \_\_\_\_\_

Building : ----- \$ \_\_\_\_\_

Electrical : ----- \$ \_\_\_\_\_

Plumbing: ----- \$ \_\_\_\_\_

Mechanical: ----- \$ \_\_\_\_\_

Township: ----- \$ \_\_\_\_\_

State UCC fee: ----- \$ \_\_\_\_\_

Total Fees: ----- \$ \_\_\_\_\_

Approved By: \_\_\_\_\_ Title: \_\_\_\_\_

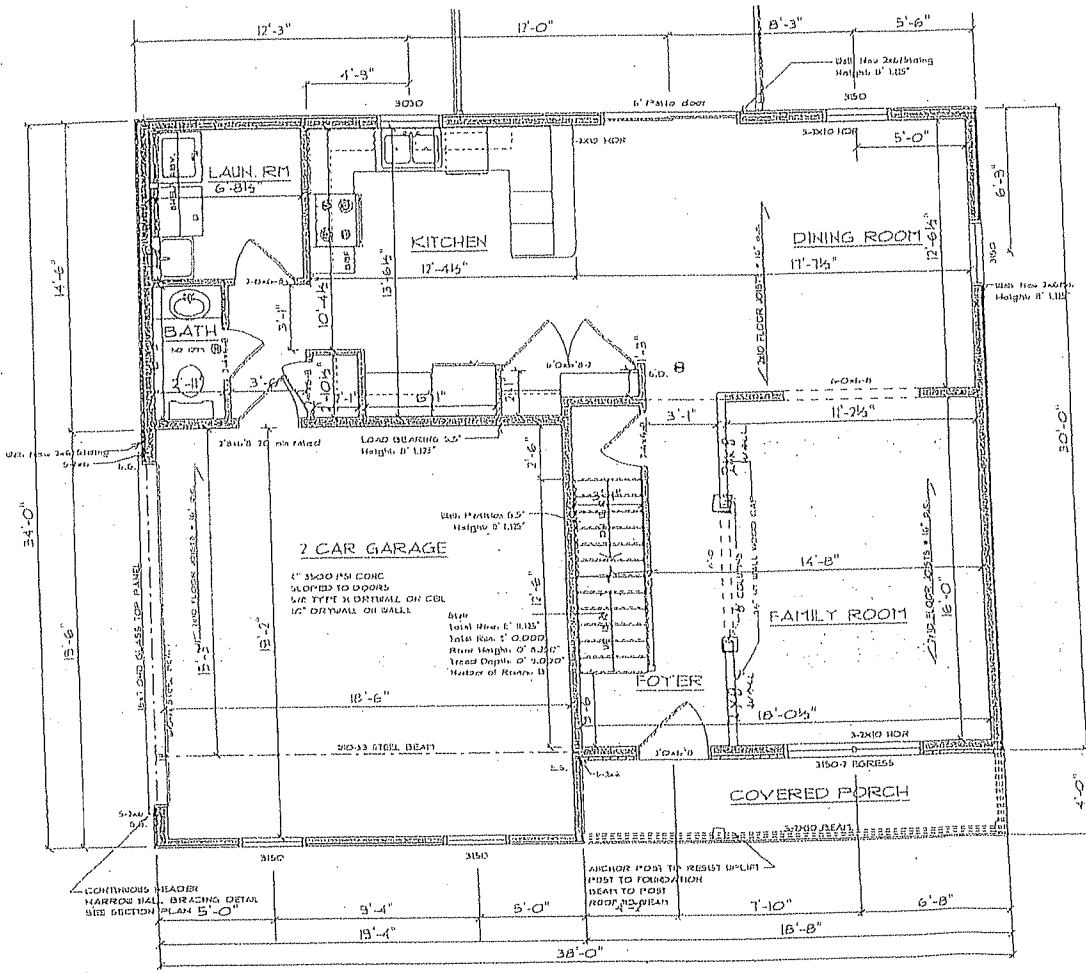
Approved Date: \_\_\_\_\_

# RESIDENTIAL EXAMPLE ONLY (Building Plan)

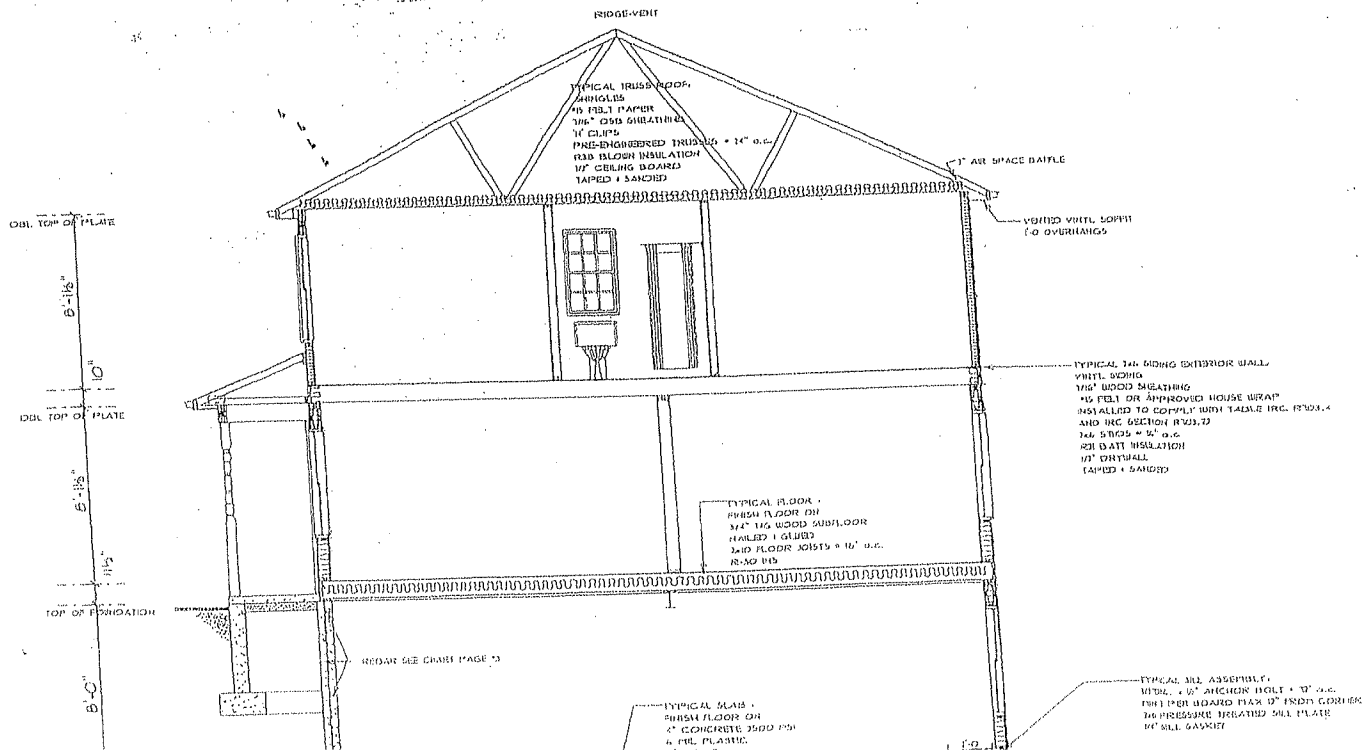
Can be a  
penciled  
drawing.

- But must  
include the  
following;
- \*Dimensions
  - \*Each floor
  - \*Foundation
  - \*Lumber sizes
  - \*Room use
  - \*Cross section

For decks:  
similar  
information  
needed.



## FIRST FLOOR PLAN



**ZONING PERMIT APPLICATION**  
 WASHINGTON TOWNSHIP ZONING PERMIT APPLICATION AND PERMIT  
 14 Creek Rd, East Berlin, PA 17316

Building Permit # _____ \$ _____	Zoning Permit # _____	<b>*OFFICE USE ONLY*</b>
Driveway Permit # _____	Demolition Permit # _____ \$ _____	
Total Due _____		

Application is hereby made for a Zoning Permit in accordance with the requirements of the Zoning Ordinances and amendments. Please complete the following sections that apply to your project.

**A. Application Information**

**Date of Application** \_\_\_\_\_  
**Expiration Date** \_\_\_\_\_

Property Owner \_\_\_\_\_ Address \_\_\_\_\_  
 Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_  
 Applicant \_\_\_\_\_ Phone \_\_\_\_\_  
 Development Name \_\_\_\_\_ Phase \_\_\_\_\_ Lot No. \_\_\_\_\_  
 LIV. SPACE \_\_\_\_\_ ATT. GAR \_\_\_\_\_ UNFIN. BASEMENT \_\_\_\_\_ ACCESS. \_\_\_\_\_  
 Zoning District \_\_\_\_\_ Parcel # \_\_\_\_\_ Total Sq.Ft. \_\_\_\_\_

**Of Projects Including All Areas**

Construction Location \_\_\_\_\_ Use Group Class. \_\_\_\_\_

Contractor \_\_\_\_\_ Address \_\_\_\_\_  
 Phone # \_\_\_\_\_ Worker's comp. Certificate No. \_\_\_\_\_

**B. LOT INFORMATION**

Width \_\_\_\_\_ Length \_\_\_\_\_ Total Area in Square Feet \_\_\_\_\_

**C. LOT SETBACKS**

Front \_\_\_\_\_ Rear \_\_\_\_\_ One Side \_\_\_\_\_ Other Side \_\_\_\_\_

**D. TYPE OF OCCUPANCY**

Residential \_\_\_\_ Commercial \_\_\_\_ Industrial \_\_\_\_ Multi-unit \_\_\_\_ Other \_\_\_\_

**E. TYPE OF CONSTRUCTION**

Single Family Dwelling \_\_\_\_ Duplex \_\_\_\_ Townhouse \_\_\_\_ Multi-family \_\_\_\_ Addition \_\_\_\_  
 Garage: Detached \_\_\_\_ Attached \_\_\_\_ Accessory Structure \_\_\_\_ Pool: Ingrd. \_\_\_\_ Abovegrd. \_\_\_\_

Building is to be \_\_\_\_\_ ft. wide by \_\_\_\_\_ ft. long by \_\_\_\_\_ ft. in height

Variance Granted? \_\_\_\_ Yes \_\_\_\_ No Date: \_\_\_\_\_

Sewage On Lot Septic Permit No. \_\_\_\_\_ Public Sewer Permit No. \_\_\_\_\_

Estimated Cost of Construction: \_\_\_\_\_ Cost by Resolution: \_\_\_\_\_

**E. OTHER**

All plans and specifications attached \_\_\_\_\_ No. of parking spaces (commercial/business) \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Issued By: \_\_\_\_\_ Date: \_\_\_\_\_

SETBACK REQUIREMENTS AFFIDAVIT

I, \_\_\_\_\_ do solemnly swear/affirm that all setbacks are stated correctly on Building Permit. I will comply with all setback requirements.

I understand that failure to comply with setback requirements will result in a "Stop-Work" Order and the Building Permit will be revoked until necessary setbacks are met by Washington Township.

I UNDERSTAND THAT I WILL BE FINED IF ANY BUILDINGS ARE COMPLETED AND DO NOT MEET THE REQUIRED SETBACKS.

Subscribed and sworn/affirmed to before me this \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Signature of Notary Public)

\_\_\_\_\_  
My Commission Expires

**Workers' Compensation Insurance Coverage Information**  
(attach to building permit application)

**A. The applicant is**

A contractor within the meaning of the Pennsylvania Workers' Compensation Law  
 Yes                       No

If the answer is "yes," complete Sections B and C below as appropriate.

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**B. Insurance Information**

Name of Applicant \_\_\_\_\_

Federal or State Employer Identification No. \_\_\_\_\_

Applicant is a qualified self-insurer for workers' compensation.  
 Certificate attached

Name of Workers' Compensation Insurer \_\_\_\_\_

Workers' Compensation Insurance Policy No. \_\_\_\_\_  
 Certificate attached

Policy Expiration Date \_\_\_\_\_

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**C. Exemption**

*Complete Section C if the applicant is a contractor claiming exemption from providing workers' compensation insurance.*

The undersigned swears or affirms that he/she is not required to provide workers' compensation insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons, as indicated:

Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the township.

Religious exemption under the Workers' Compensation Law.

WORKERS COMPENSATION AFFIDAVIT

I, \_\_\_\_\_ do solemnly swear/affirm that I will not employ/hire any other person/persons for the project for which I am seeking a building permit.

After receipt of the building permit if I employ any other person/persons I must notify Washington Township and provide proof of Workers' Compensation coverage within three (3) working days.

I understand that failure to comply will result in a "Stop-Work" Order and that such order may not be lifted until proper coverage is obtained, as provided by Section 302 (e) (4) of the Act of June 2, 1915 (P.L.736), known as The Pennsylvania Workmen's' Compensation Act, reenacted and amended June 21, 1939 and amended December 5, 1974 and amended July 2, 1993(P.L. 190).

Subscribed and sworn/affirmed to before me this \_\_\_\_\_ day of

\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Signature of Notary Public)

\_\_\_\_\_  
My Commission Expires



APPENDIX A

OPERATION AND MAINTENANCE (O&M) AGREEMENT  
STORMWATER MANAGEMENT BEST MANAGEMENT  
PRACTICES (SWM BMPs)

**THIS AGREEMENT**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between \_\_\_\_\_, (hereinafter the "Landowner"), and Washington Township, York County, Pennsylvania, (hereinafter "Township");

**WITNESSETH**

**WHEREAS**, the Landowner is the owner of certain real property as recorded by deed in the land records of York County, Pennsylvania, Deed Book \_\_\_\_\_ at page \_\_\_\_\_, (hereinafter "Property").

**WHEREAS**, the Landowner is proceeding to build and develop the Property; and

**WHEREAS**, the SWM BMP Operation and Maintenance (O&M) Plan approved by the Township (hereinafter referred to as the "O&M Plan") for the property identified herein, which is attached hereto as Appendix A and made part hereof, as approved by the Township, provides for management of stormwater within the confines of the Property through the use of BMPs; and

**WHEREAS**, the Township, and the Landowner, his successors and assigns, agree that the health, safety, and welfare of the residents of the Township and the protection and maintenance of water quality require that on-site SWM BMPs be constructed and maintained on the Property; and

**WHEREAS**, the Township requires, through the implementation of the SWM Site Plan, that SWM BMPs as required by said SWM Site Plan and the Municipal Stormwater Management Ordinance be constructed and adequately operated and maintained by the Landowner, successors, and assigns.

**NOW, THEREFORE**, in consideration of the foregoing promises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The Landowner shall construct the BMPs in accordance with the plans and specifications identified in the SWM Site Plan.

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2. The Landowner shall operate and maintain the BMPs as shown on the SWM Plan in good working order in accordance with the specific operation and maintenance requirements noted on the approved O&M Plan.

3. The Landowner hereby grants permission to the Township, its authorized agents and employees, to enter upon the property, at reasonable times and upon presentation of proper credentials, to inspect the BMPs whenever necessary. Whenever possible, the Township shall notify the Landowner prior to entering the property.
4. In the event the Landowner fails to operate and maintain the BMPs per paragraph 2., the Township or its representatives may enter upon the Property and take whatever action is deemed necessary to maintain said BMP(s). It is expressly understood and agreed that the Township is under no obligation to maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the Township.
5. In the event the Township, pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner shall reimburse the Township for all expenses (direct and indirect) incurred within ten (10) days of receipt of invoice from the Township.
6. The intent and purpose of this Agreement is to ensure the proper maintenance of the onsite BMPs by the Landowner; provided, however, that this Agreement shall not be deemed to create or effect any additional liability of any party for damage alleged to result from or be caused by stormwater runoff.
7. The Landowner, its executors, administrators, assigns, and other successors in interests, shall release the Township from all damages, accidents, casualties, occurrences, or claims which might arise or be asserted against said employees and representatives from the construction, presence, existence, or maintenance of the BMP(s) by the Landowner or Township.
8. The Township may inspect the BMPs at a minimum of once every three (3) years to ensure their continued functioning. Optionally, at its sole discretion, the Township may inspect the BMPs at more or less frequent intervals.

This Agreement shall be recorded at the Office of the Recorder of Deeds of York County, Pennsylvania, and shall constitute a covenant running with the Property and/or equitable servitude, and shall be binding on the Landowner, his administrators, executors, assigns, heirs, and any other successors in interests, in perpetuity.

ATTEST:

WITNESS the following signatures and seals:

(SEAL) For the Township:

For the Landowner:

ATTEST:

\_\_\_\_\_ (City, Borough, Township)

County of \_\_\_\_\_, Pennsylvania

I, \_\_\_\_\_, a Notary Public in and for the county and state aforesaid, whose commission expires on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, do hereby certify that \_\_\_\_\_

whose name(s) is/are signed to the foregoing Agreement bearing date of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, has acknowledged the same before me in my said county and state.

**GIVEN UNDER MY HAND THIS** \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**NOTARY PUBLIC**

\_\_\_\_\_  
**(SEAL)**