

Washington Township

14 Creek Road
East Berlin PA 17316
Telephone (717) 432-9814
Fax (717) 432-0181
Email: washtwp@comcast.net



Board of Supervisors

Daniel McGregor
Harlen Anderson, Jr.
Ralph McGregor

RENTAL RESIDENTS REPORT FORM

(PLEASE PRINT)

1. Rental Property Address: _____

2. Owner's Name : _____ (Phone) _____

Owner's Address: _____

3. Number of separate living quarters in Rental Property: _____

4. List full name of each inhabitant living in each unit: (If school age children, please list age)

1. Rental Unit No. _____ (Phone) _____

- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____

2. Rental Unit No. _____ (Phone) _____

- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____

3. Rental Unit No. _____ (Phone) _____

- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____
- Occupant Name: _____

All Rental Unit Owners are required to file annual reports with Washington Township Secretary between January 1st and January 15th each year, or if occupancy changes, file a Report within twenty (20) days of change. Reports may be filed by telephone during regular business hours Monday thru Thursday, 9:00 A.M. to 3:00 P.M. at the Township Office-717-432-9814, Fax – 717-432-0181 or Email washtwp@comcast.net

The purpose of this Ordinance is to enable Washington Township to more equitably and efficiently assess Per Capita taxes on residents of Washington Township, and also to keep the address books of Washington Township updated. The Names and Addresses of residents are also given to the local Fire Companies, in the event of an emergency, so that they know how many persons live in each residence.

(Owner's Signature) _____ (Date) _____

Nov. 18, 1974

AN ORDINANCE IMPOSING A DUTY UPON OWNERS AND OTHERS WHO OPERATE APARTMENTS AND DWELLING UNITS WITHIN THE TOWNSHIP OF WASHINGTON TO TRANSMIT NAMES OF THE OCCUPANTS THEREOF TO THE TOWNSHIP SECRETARY FOR TAX PURPOSES: AND PROVIDING PENALTIES FOR VIOLATION THEREOF.

BE IT ENACTED AND ORDAINED by the Board of Supervisors of Washington Township, York County, Pennsylvania, as follows:

SECTION 1.

Every owner, operator or manager of any facility or structure in Washington Township, York County, Pennsylvania, in which persons may reside or which are occupied by persons, including but not limited to dwellings, apartments, rooming houses, boarding houses, and mobile homes shall notify the Secretary of Washington Township within twenty (20) days from the date of such occupancy or residence of the names of each such occupant or resident eighteen (18) years of age or older.

SECTION 2.

Any person, partnership or corporation charged with the duty of giving notice as set forth in Section 1 of this Ordinance who shall fail to give such notice shall, upon conviction of a violation of this Ordinance before any District Magistrate in a summary proceeding, be sentenced to pay a fine not exceeding \$300.00 and costs of such proceeding.

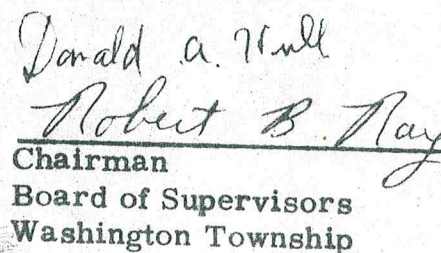
SECTION 3.

This Ordinance shall become effective five (5) days from the date of its enactment.

Enacted and ordained this 18th day of November 1974.

Attest:


Secretary


Chairman
Board of Supervisors
Washington Township